CORPUS CHRISTI CATHOLIC VA PRIMARY SCHOOL
THE GOVERNING BODY
Chair: Joanna Hooper

Minutes of School Full Governing Body Extraordinary Meeting
Monday 27th April 2026 - 6.30pm

Present:

Joanna Hooper	JH	Foundation Governor
Anna Murphy-Sullivan	AMS	Foundation Governor
Neville Conn	NC	Foundation Governor
Simon Lennon	SL	Headteacher
Anna Kopec Massey	AKM	Foundation Governor
Roberto Rocca	RR	Foundation Governor
Monsignor John Nelson	JN	Foundation Governor
Rachael Cox	RC	Associate Governor

In attendance:

Sonia Lomax - Clerk
Susan Solly - SBM

Item		Action
1.0	**Welcome & prayers.** SL & JN led the prayers.	
2.0	**Apologies** Joanne Hendy	
3.0	**Pecuniary Interests** No updates to the existing record were required.	

4.0 **4.1**	<u>**2025/26 Full Year Budget Approval**</u> SS presented her report which had been made available to all Governors prior to the meeting. SS reported that the full year balance sheet was submitted to BCP Council on 13th April and the SFVS was submitted on 25th April. SS talked through the more significant under and over spends and the additional income received throughout the year. SS updated Governors that the main reason for overspending on Teaching Assistants, Premises and Admin staff is that the Pre-School had not been agreed when last year's budget was set. This expenditure was covered by additional income. The Admin software and systems overspend was due to the cyber security system implementation. Both the Before School and Wraparound Care clubs covered their costs this year and the small surplus will be used to fund additional resources. SS reported that the expenditure underspend for the year was £65.7k and talked through the main reasons for this. Along with a carry forward from the previous year, the total carry over to the 2026/27 budget was reported as £390.7k. The Full year CFR (consistent financial reporting) report for 25/26 was available for Governors on the Google Drive. **Governors approved the 2025/26 Full Year budget.** <u>**2026/27 Budget Approval**</u> SS explained that the majority of the income is from the School Block Allocation and talked through the amount received. The budget for 2026/27 had been set by increasing the remaining budget headings by 2.2% to cover inflation and staffing budgets by 2.5% for teachers and 2.8% for support staff as recommended by BCP Council. SS reported that the increase in staffing costs (including incremental progression, pay awards, increase in employer pension contribution and employer's NI) for 2026/27 will be £301k (13%) and that staffing costs are 90% of revenue income. Governors noted that the projected carry forward at the end of the year is only £3.4k. Governors discussed these figures and were concerned that this carry forward is much lower than previous years. SL updated on possible changes in staffing that will increase the carry forward. Governors agreed that these figures are always conservative and do not at this stage include any additional income that might be received throughout the year.	

4.2 4.3	SS reported in detail on the committed budgets and that most of the uncommitted carried forward budget will be used to cover the staffing costs. Governors agreed the committed spend from the carry over as £217,254 leaving £173,507 as uncommitted spend. Governors were pleased to note that maintenance and enhancements to the school premises have been able to continue. SS reported that the expected revised invoice from the Diocese for the Building Fund has still not been received. Governors then reviewed the salary costs to revenue for the next 3 years. SS explained that this should be around 85% but most schools appear to be around 90% currently. SS reported that the 3 year CFR revenue report was available in the associated papers. **Governors approved the 2026/27 Budget and the committed spend from the carry over as £217,254.** **<u>Capital Projects</u>** SS reported that there are no confirmed capital projects for 2026/27. The School's DFC held by the Diocese is currently £30.5k. **<u>DfE Financial Benchmarking & Insight Tool 2024/25</u>** A link to the DfE Financial Benchmarking & Insight Tool was available to all Governors prior to the meeting. SS explained that this highlights the school's spending compared with a small number of schools that share similar characteristics. This report draws on published spending and staffing data from 2024-25 for local authority maintained schools. SS reported that different schools will show staffing costs under different headings so it is not straightforward to make a direct comparison, but the tool can be used to generate discussion and review. SS drew Governors attention to the 1 red and 2 amber areas of spend and Governors reviewed these.	
5	**AOB** None	

Meeting closed at 7.25pm.

Signed …………………………………………………………………… Date ………………………………………………….