



2.0	<p><b>Apologies</b> Joanne Hendy and Robert Rocca</p>	
3.0	<p><b>Pecuniary Interests</b> No updates to the existing record were required. Governors were reminded that they need to complete the annual declaration that will be sent to each of them for this year.</p>	
4.0	<p><b>Election of Chair, Vice-Chair and Committees</b></p>	
4.1	<p><b>Chair of FGB</b> - AMS had already shared her letter of resignation for this year and invited nominations for the position of Chair ahead of the meeting. There had been no nominations. Following a discussion on succession planning and the work involved as Chair, AMS agreed to continue as Chair until December (to be added to the next agenda) and to further assist anyone interested until her term ends in May 2026. <b>AMS</b> was nominated by JN &amp; seconded by AB. Unanimously elected until another Chair is elected.</p> <p><b>4.2</b> <b>Vice Chair of FGB</b> - Governors agreed that an incoming Chair would find it difficult if there was also a change in Vice Chair this year. <b>NC</b> was nominated by NM &amp; seconded by AMS. Unanimously elected for 12 months.</p> <p><b>4.3</b> <b>F &amp; R</b> - <b>Chair - RR</b> was nominated by JN &amp; seconded by NC. Unanimously elected for 12 months. <b>Vice Chair - AB</b> was nominated by KW &amp; seconded by JN. Unanimously elected for 12 months. Other members - NC, SL, AMS, KW and NM.</p> <p><b>4.4</b> <b>SSDC</b> - <b>Chair - RC</b> was nominated by AMS &amp; seconded by KW. Unanimously elected for 12 months or until her term ends. <b>Vice Chair - JH</b> was nominated by RC &amp; seconded by NC. Unanimously elected for 12 months. Other members - SL, AMS, NC, JHendy, JN, AKM.</p> <p><b>4.5</b> <b>Admissions panel</b> - <b>Chair - NC.</b> Other members - SL, AMS, AB and NM.</p> <p><b>4.6</b> <b>Pay and Performance panel</b> - <b>Chair - NC.</b> Other members - SL, AMS, RR, AB, KW, NM.</p> <p>There was then a discussion regarding the Governors with terms ending in this academic year. KW reported that his term is due to end in February</p>	<b>Clerk</b>

	<p>and he no longer has a child at the school, so will not be eligible for re-election. Governors agreed that a Parent election should be arranged in the second half of this term, specifically looking for parents with finance, HR or legal experience. Other Governors with terms ending this year are:  RC - March (Parent Governor - still has a child at the school)  NM - April (Foundation Governor)  AMS - May (Foundation Governor)  AB - August (LA Governor)</p>	
<b>5.0</b>	<b>Terms of Reference Review and Governors Code of Conduct</b>	
	<p><u>Instrument of Government 2025/26</u>  Governors had already been sent this document to review.  <b>DECISION – Agreed.</b></p> <p><u>F &amp; R terms of reference 2025/26</u>  Governors had already been sent this document to review.  <b>DECISION – Agreed</b></p> <p><u>SSDC terms of reference 2025/26</u>  Governors had already been sent this document to review.  <b>DECISION – Agreed</b></p> <p><u>Governors Code of Conduct 2025/26</u>  Governors were asked to read and sign the copy that will be sent to each of them.</p>	
<b>6.0</b>	<b>Keeping Children Safe In Education compliance - statutory updates</b>	
	<p>SL distributed and talked through a document detailing all the changes this year.  All Governors are required to read Part 1 of the document, Annex A is a condensed version of Part One and can serve as a refresher.</p>	
<b>7.0</b>	<b>Minutes of Previous Meeting (14<sup>th</sup> July 2025)</b>	
	<p>Prior to the meeting, governors received a copy of the minutes from the previous meeting. The minutes were agreed as an accurate record of the meeting and were signed by AMS.</p>	
<b>8.0</b>	<b>Matters Arising</b>	
	<p>All actions had been completed.  Governors agreed to review the Building Fund at the next meeting.</p>	<b>Clerk</b>
<b>9.0</b>	<b>Chair’s Update</b>	

	<ul style="list-style-type: none"> <li>AMS drew Governors attention to the letter sent to parents about Schools of Sanctuary and reported on the reasons behind this communication.</li> <li>AMS informed Governors that the Bishop is attending Mass at 10am on Sunday.</li> </ul>	
<b>10.0</b>	<b>Academisation</b>	
	AMS reported that there had been no further communications on this. The Working Party was agreed as: AMS, SL, JN, NM and AKM. Agreed that this group will develop a strategic plan and discuss progress with other schools.	
<b>11.0</b>	<b>AOB</b> None.	
<b>12.0</b>	<b>Date of next meeting</b> – 08/12/2025. (Apologies - Clerk)	
	<b>Meeting Closed</b> – 20.15.	

### **SUMMARY OF ACTIONS**

#### **ALL**

- Complete and sign Business Interests form and Governors Code of Conduct
- Read KCSiE Part 1 Annex A.

#### **Clerk**

- Add election of Chair and Building Fund to next agenda
- Arrange a Parent Governor election.

### **DECISIONS AGREED**

- Chair, Vice-Chair, Committee Chairs and Vice-Chairs and Committee and Panel memberships.
- Instrument of Government 2025/26
- F & R terms of reference 2025/26
- SSDC terms of reference 2025/26

**Approved**

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**Date**

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