



**CORPUS CHRISTI CATHOLIC VA PRIMARY SCHOOL
THE GOVERNING BODY
Chair: Anna Murphy-Sullivan**

Minutes of School Full Governing Body Meeting
Monday 24th March 2025 - 6.30pm

Present:

Anna Murphy-Sullivan	AMS	Foundation Governor
Neville Conn	NC	Foundation Governor
Simon Lennon	SL	Headteacher
Rachael Cox	RC	Parent Governor
Kevin Ward	KW	Parent Governor
Joanne Hendy	JHendy	Staff Governor
Nicholas Mavengere	NM	Foundation Governor
Ade Bamgboye	AB	LA Governor
Monsignor John Nelson	JN	Foundation Governor
Roberto Rocca	RR	Foundation Governor

In attendance:

Eithne Boyce	EB	Deputy Headteacher
Sonia Lomax, Clerk	Clerk	

Item		Action
1.0	Welcome & prayers. JN led the prayers. AMS introduced and welcomed the newly appointed Foundation Governor RR to his first meeting.	
2.0	Apologies Joanna Hooper and Anna Kopec Massey	

3.0	Pecuniary Interests No updates to the existing record were required.	
4.0	Minutes of Previous Meeting (9th December 2024)	
	Prior to the meeting, governors received a copy of the minutes from the previous meeting. The minutes were agreed as an accurate record of the meeting and were signed by AMS.	
5.0	Matters Arising	
	<ul style="list-style-type: none"> ● JN is talking to AECC about Early Years using their small woodland area ● Sue Solly will send to all Governors details of the NGA Safer Recruitment training to be completed by all Governors. ● All other actions had been completed. 	
6.0	Policies	
6.1	<u>Pupil Attendance Policy</u> Governors reviewed and agreed the amendments made to this policy. DECISION - The Pupil Attendance Policy was agreed.	
6.2	<u>Pupil Premium Policy</u> Governors reviewed and agreed the amendments made to this policy. DECISION - The Pupil Premium Policy was agreed.	
6.3	<u>Volunteers Policy</u> Governors reviewed and agreed this policy. Governors were pleased to hear that there are a number of volunteers working in the school and all are very successful. These are mostly people looking at a professional career in Education, although the school is also keen to have parent volunteers. DECISION - The Volunteers Policy was agreed.	
7.0	DSL/NSG Update	
	NC reported that he had met with EB on 5th March to review the progress following the S.175 external audit report in November 2024. The report detailed 8 recommendations and NC reported that 6 of these had already been completed. The next meeting is booked for 2nd July. The full report is available to Governors in the Link Visit folder.	
8.0	Chair's Update	
	<ul style="list-style-type: none"> ● AMS invited RR to introduce himself to the FGB ● AMS reported that Governors had unanimously agreed by e-mail to retain the PAN at 60 in the 2026/27 Admissions Policy. 	

	<ul style="list-style-type: none"> AMS thanked Governors for their speedy responses to this and the pre-school consultation which was agreed too. <p>DECISION - Governors had determined the 2026/27 Admissions Policy.</p> <ul style="list-style-type: none"> AMS reported that the current Pre-School is closing in the summer holidays and that the draft Pre-school consultation for the school to provide a Pre-School for 2-4 year olds had been agreed by Governors by e-mail. Governors discussed the proposal in more detail and asked what will happen with the existing accommodation - JN replied that this belongs to the Parish. SL reported that the consultation starts today and there are already 13 expressions of interest. There will be tight deadlines to get the report to BCP Council for approval so Governors will be asked to agree the final document by e-mail. Governors reviewed the costings and discussed marketing. Governors then discussed how the pre-school could be integrated into the School's Admissions Policy in the future. <p>DECISION - Governors had approved the draft Pre-School consultation.</p> <ul style="list-style-type: none"> AMS reported and thanked KW who had chaired a flexible working appeal from a member of staff and which was not upheld. 	
9.0	F & R Update	
	<p>The F & R Update Report had been made available to Governors prior to the meeting.</p> <p>NC directed Governors to 2 specific points in the report:</p> <ul style="list-style-type: none"> The SFVS return is made up of 30 questions over 6 areas. It had been completed by NC and Sue Solly and reviewed by the F & R Committee in February who recommended it for approval. <p>DECISION - Governors approved the SFVS return for sending to BCP Council by 31/03/2025</p> <ul style="list-style-type: none"> The 2025/26 revenue budget has increased by £100.5k (4.87%). This increase is specifically to cover increased employers NI, teachers salary increases and oncosts. It will not cover support staff increases and the 2% inflation increases to be added to other budget headings. <p>This along with the decrease in pupil numbers in the October census means a significant shortfall in funding. Next year this should be covered by the carryover of £102.7k and £153k from uncommitted funds this year but future years predict a significant shortfall. SL reported that other local primary schools are in a similar situation.</p> <p>Governors discussed the implications of this and agreed that it would be prudent to start looking for cuts next year. AMS reported that SL and Governors are mindful of this when recruiting. Governors asked why the uncommitted funds are so high and SL</p>	

	explained this was mainly due to 2 teaching staff that left part way through the year and were not replaced.	
10.0	SSDC Update	
	Carried forward to the next meeting due to J Hooper's absence.	
11.0	Headteachers report	
11.1	<u>Safeguarding</u> Covered in the update above. SL reported that EB spoke at the DSL forum talking about the scholl's Ofsted experience.	
11.2	<u>New RE and Catholic Life</u> SL updated on events that had taken place this term including: <ul style="list-style-type: none"> ● The Oscar Romero Innovator Award was celebrated with a Mass. ● Jubilee Year of Hope was launched on 7th January. ● The Pupil Chaplains have relaunched the class prayer bags. ● Yrs 4, 5 & 6 had a reconciliation service. ● 3 children from Yr6 and 1 ex-pupil will travel to Lourdes with HCPT charity. ● The Rainbows bereavement group have now completed their 12 week course 	
11.3	<u>Attendance</u> SL updated on unauthorised absences and the work being done to improve these. Governors reviewed the penalty notices issued for holidays in term time and asked how much the penalty notice is - £80 per child with the money going to BCP Council.	
11.4	<u>Curriculum Updates</u> SL updated Governors including the renewal of the ACE Quality Mark, World Book Day and Eco Week.	
11.5	<u>School Updates</u> SL updated on teacher interviews later this week. EB updated on the parent consultations in February. Governors had received information on the parent survey prior to the meeting and SL reported on the next steps. SL reported on the September Reception applications and that he expects this year to be full. Governors reviewed the CSI Data Dashboard. SL reported on the Easter events taking place in school and invited Governors to attend.	
11.6	<u>Behaviour management</u> SL reported on a number of incidents in the playground.	
12.0	Link visits	

	AMS reminded Governors that link visits need to take place before the end of the year. NM reported on his link visits for PE and IT. Governors discussed transport for PE outings.	
13.0	AOB None	
14.0	Date of next meeting – 28/04/2025 - Budget Ratification	
	Meeting Closed – 20.05.	

SUMMARY OF ACTIONS

None

DECISIONS AGREED

- The Pupil Attendance Policy was agreed.
- The Pupil Premium Policy was agreed.
- The Volunteers Policy was agreed.
- Governors had determined the 2026/27 Admissions Policy by e-mail.
- Governors had approved the draft Pre-School consultation by e-mail.
- Governors approved the SFVS return for sending to BCP Council by 31/03/2025.
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Approved

Date
