



CORPUS CHRISTI CATHOLIC VA PRIMARY SCHOOL
THE GOVERNING BODY
Chair: Anna Murphy-Sullivan

Minutes of School Full Governing Body Meeting
Monday 10th July 2023 - 6.30pm

Present:

Anna Murphy-Sullivan	AMS	Foundation Governor
Neville Conn	NC	Foundation Governor
Rachael Cox	RC	Parent Governor
Joanna Hooper	JH	Foundation Governor
Kevin Ward	KW	Parent Governor
Nicholas Mavengere	NM	Foundation Governor
Joanne Hendy	JHendy	Staff Governor
Ade Bamgboye	AB	LA Governor

In attendance:

Eithne Boyce	EB
Jenna Lucas	JL
Sonia Lomax, Clerk	Clerk

Item		Action
1.0	Welcome & prayers. EB led the prayers.	
2.0	Apologies Monsignor John Nelson and Simon Lennon	

3.0	Pecuniary Interests No updates to the existing record were required.	
4.0	Minutes of Previous Meetings (27th March 2023 and 24th April 2023)	
	Prior to the meeting, governors received a copy of the minutes from the previous 2 FGB meetings. The minutes were agreed as an accurate record of the meeting and will be signed by AMS.	
5.0	Sports Premium Report	
	JL presented the 2022/23 Sports Premium report and talked through the vision, predicted outcomes and funding (£19.8k) for the year. JL explained that the majority of the funding had been spent on employing a specialist Sports Teaching Assistant and that this has had a significant impact on the outcomes. JL then detailed the specific actions that had taken place, the costs of each action, the impact and the next steps. Governors noted that the total actual spend was higher than the funding at £22.9k.	
6.0	Pupil Premium Report	
	EB presented the 2022/23 Pupil Premium report. EB reported that 14.6% of the pupils at the school are eligible for Pupil Premium and the funding for 2022/23 was £90.5k. EB explained that this is the final year in the 3 year plan. Governors reviewed the intended outcomes and associated actions with associated funding. SATS results have been postponed but will be added when they are available.	
7.0	Matters arising from previous meetings	
	Governors agreed that all actions had been completed.	
8.0	Policies	
8.1	<u>Medical Conditions Policy</u> Governors reviewed the proposed amendments to this policy. Governors asked EB to add staff medical information reporting to the policy. Governors also asked that the school consider training all staff in first aid. DECISION – Governors agreed to Ratify the Medical Conditions Policy subject to the agreed additions.	EB/SL
8.2	<u>Bereavement Policy</u> Governors reviewed the proposed amendments to the policy. DECISION – Governors agreed to Ratify the Bereavement Policy	
8.3	<u>Curriculum Policy</u> Governors reviewed the proposed amendments to the policy. DECISION – Governors agreed to Ratify the Curriculum Policy	

8.4	<u>RSHE Policy</u> Governors reviewed the new section on LGBTQ+ teaching added after the SSDC had considered the previous amendments. DECISION – Governors agreed to Ratify the RSHE Policy	
9.0	Safeguarding Update	
	NC reported on the 2 link visits that had taken place to review online safeguarding. NC and NM had carried out a 360 safe audit using the online safe review tool. NC reported that the scores range from 1 to 5 with 1 being best. The school's score has improved this year from 1.9 to 1.4, the national average is 2.8. NC talked through the reasons for this high score and the next steps that have been identified.	
10.0	Chair's Update	
10.1	AMS reported that dates for the next year's meetings have been drafted but are waiting for SL's confirmation before being sent to all Governors.	SL
10.2	AMS asked Governors to confirm their agreement to the completed 2022/23 School Development Plan (SDP) which had already been reviewed and agreed by the SSDC. DECISION – Governors agreed to Ratify the 2022/23 SDP	
10.3	AMS reported on the recent CASO briefing on academisation. Although the Government are no longer encouraging schools to become academies, it is still the Diocese intention that all schools will convert by 2025/26. Governors discussed the tight timescales associated with this deadline.	
10.4	AMS raised succession planning within the FGB as NC and JH's terms of office expire next July. There is also a current vacancy for a Foundation Governor - Governors discussed how to raise interest in this position.	
10.5	Governors agreed that the Mary's Meals presentation had been very informative and interesting.	
11.0	F & R Update	
	NC reported on the last Finance & Resources Committee meeting: <ul style="list-style-type: none"> • Devolved Formula Capital - current funds held by the Diocese are £33.2k • Governor Building Fund - have enough funds to pay this year's invoices, but voluntary contributions from parents have been dropping. A sensitive letter will be sent to parents in September reminding them of the fund. • Voluntary Aided Schools Condition Allocation - the Diocese are likely to increase the school's annual contribution. 	

	<ul style="list-style-type: none"> Hot Lunch - the current provider (Chartwells) are closing their Poole hub so will reduce the number of deliveries to the school each week. This will reduce the cost of each meal to the school, but not enough to cover the Catering staff costs. The current contract ends next year and the school are currently reviewing options. Staff absences have continued to decrease and were at 1.3FTE per week in May. 	
12.0	SSDC Update	
	<p>JH reported on the last SSDC:</p> <ul style="list-style-type: none"> SATS results have been postponed but will be sent to Governors when they are available. The 2022/23 SDP impact and outcomes were reviewed and agreed. The identified data areas to celebrate included: <ul style="list-style-type: none"> Yr6 writing had been externally moderated and all results were validated. 89% of pupils are at age expected standard or above and 36% are at greater depth standard. 90% of Pupil Premium pupils are at the expected standard or above. Phonics screening check - 90% of Yr1 pupils exceeded 32 marks and 100% of Yr2 pupils have now passed. End of KS1 Maths score is higher than last year at 82%. EYFS - 85% of pupils are working at the expected standard in Literacy (Writing, Word Reading and Comprehension), Communication & Language (Listening, Attention and Understanding and Speaking) and Mathematics (Number and Numerical Patterns) and 20% are exceeding the standard. BCP average is 70% at the expected standard. 	
13.0	Headteacher's Report	
13.1	<p><u>Catholic Life of the school</u></p> <p>EB reported on the work being done to prepare for the Annex Playground Mural Design and the plan to produce new updated versions of 'Corpus Christi' and 'Catholic Life' vertical Roller Banners.</p>	
13.2	<p><u>School Development Plan 2023/24</u></p> <p>JL presented the plan, which has 2 identified areas for development:</p> <ul style="list-style-type: none"> We will guide the whole child in their spiritual, moral and social formation, with a preferential option for the most vulnerable. To deepen children's long term knowledge and understanding to maximise the impact of the curriculum. <p>JL went on to describe the intent, associated actions and success criteria for each of these areas.</p> <p>JH asked for more time to consider the wording in the introduction and the impact measurements and will give feedback to JL by the end of next week.</p>	JH/JL

13.3	When this has been completed, the SDP will be shared with Governors for ratification by email. <u>Artsmark Statement</u> JL reported that the final Artsmark Statement had been shared with Governors prior to submission earlier this month. The school has received confirmation that the statement has been accepted and expect feedback next term.	
13.4	<u>Request from Polish School</u> EB reported on a request from the Bournemouth Polish Saturday School to use the school premises on Saturdays. Governors reviewed the identified pro's and con's, including proposed income and likely costs. Governors were concerned by the likely impact on the neighbourhood, the impact on classrooms and teachers and security issues. DECISION - Governors agreed to refuse the request from the Polish School.	
13.5	<u>School Updates</u> <ul style="list-style-type: none"> • EB reported on new starters in September • EB and JHendy reported on the 3 very successful play and stay sessions for September's Reception intake • EB reported on important dates before the end of term. 	
14.0	AOB None	
15.0	Date of next meeting – provisionally 11/09/2023 (TBA)	
	Meeting Closed – 21.00.	

SUMMARY OF ACTIONS

EB/SL

- Review staff first aid training

SL

- Confirm next year's dates

JH/JL

- Finalise 2023/24 SDP for ratification by email

DECISIONS AGREED

- **Medical Conditions Policy**
- **Bereavement Policy**
- **Curriculum Policy**
- **RSHE Policy**
- **2022/23 completed School Development Plan**
- **Refusal of Polish School request**

Approved

Date
