



**CORPUS CHRISTI CATHOLIC VA PRIMARY SCHOOL
THE GOVERNING BODY
Chair: Anna Murphy-Sullivan**

Minutes of School Full Governing Body Extraordinary Meeting
Monday 24th April 2023 - 6.30pm

Present:

Anna Murphy-Sullivan	AMS	Foundation Governor
Neville Conn	NC	Foundation Governor
Simon Lennon	SL	Headteacher
Rachael Cox	RC	Parent Governor
Joanna Hooper	JH	Foundation Governor
Kevin Ward	KW	Parent Governor
Monsignor John Nelson	FrJN	Foundation Governor
Ade Bamgboye	NM	LA Governor

In attendance:

Kay Towler - Acting Clerk
Susan Solly - SBM

Meeting opened at 18:30

Item		Action
1.0	Welcome & prayers. SL led the prayers.	
2.0	Apologies Sonia Lomax (Clerk) Nicholas Mavengere Joanne Hendy	

3.0	<p>Pecuniary Interests No updates to the existing record were required.</p>																						
4.0	<p>2022/23 Full Year Budget Approval SS presented her report which was available to all governors prior to the meeting on the Google Drive.</p> <p>March's monthly costs have been completed and therefore the Full year for 22/23 was returned to BCP on 17th April 2022. 100% of the budget should be spent.</p> <p>The final 22/23 outturn shows the carryover to the 2023/4 budget is £183,298.57 of which £24,448 is already committed to be spent and £158,850.57 is uncommitted.</p> <p>The Full year CFR report for 22/23 was also available for governors on the Google Drive.</p> <p>SS highlighted the more significant under and over spends.</p> <p>Governors approved the 2022/23 Full Year budget</p>																						
4.1	<p>2023-24 Budget Approval</p> <p>The majority of income is from the School Block Allocation. For 22/23 the original Total School Block Allocation (SRA) original Estimate was £1,852,031 and the school received an additional £62,170 increasing the uncommitted carry over to 23/24.</p> <p>The increase in staffing costs from 22/23 at £1,838,788 to 23/24 at £1,943,473, is an increase of £104,685 or 5.69% this year.</p> <p>The committed spend carried over from 22/23 is £24,448 to pay for the front office to be divided, and in the Annexe to pay for staff room, PPA and calm room to be reconfigured and Decking and Playground equipment.</p> <table border="1" data-bbox="352 1496 1262 1910"> <thead> <tr> <th>CFR Budget Summary</th> <th colspan="2">22.23 outcome</th> </tr> <tr> <th>Year</th> <th>22/23</th> <th>23/24</th> </tr> </thead> <tbody> <tr> <td>Revenue Income</td> <td>2,219,985.68</td> <td>2305328.69</td> </tr> <tr> <td>Revenue Exp</td> <td>2,263,336.82</td> <td>2,473,947.22</td> </tr> <tr> <td>difference of income to expenditure (a)</td> <td>-43,351.14</td> <td>-168,618.53</td> </tr> <tr> <td>Committed revenue bal from previous year</td> <td>54,795.00</td> <td>24448</td> </tr> <tr> <td>Uncommitted bal from previous year</td> <td>171,854.71</td> <td>158,850.57</td> </tr> </tbody> </table>	CFR Budget Summary	22.23 outcome		Year	22/23	23/24	Revenue Income	2,219,985.68	2305328.69	Revenue Exp	2,263,336.82	2,473,947.22	difference of income to expenditure (a)	-43,351.14	-168,618.53	Committed revenue bal from previous year	54,795.00	24448	Uncommitted bal from previous year	171,854.71	158,850.57	
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total carry over from previous year.(b)	226649.71	183298.57
Total carry over to following year (a+b)	183298.57	14680.04
Salary Costs to Revenue	86.68	89.32
Variance to previous year		3.05%

SS highlighted the budgets showing the higher % increases year on year

increase on previous year	School resource allocation (SRA)	Total Expenditure	Total staffing	staffing cost increase
22/23	2.67%	8.57%	8.69%	£125,920
23/24	5.38%	12.03%	10.05%	£182,646

Two other budgets showing higher % increase year on year are: electricity at £26,883, an increase of 100.44%, and gas at £9,536, an increase of 61.68%.

Governors approved the 2023/24 Budget unanimously

4.2

Capital Projects

Following the closing of St Thomas Garnet school the school was kindly donated £88,033.25 towards the building of a chapel. Governors reviewed the Capital budget and were informed that 2 quotes had been achieved to date following actively pursuing other companies. It was also noted that this project would release the 'Green Room' for use by the Afterschool provision. Development of the windows will require stakeholder input.

Governors agreed that it was sensible to go ahead with JML Building accepting that the movement of the Art Room would be borne by the school. It was also noted that all VAT relating to the capital spend for the creation of the chapel would not be claimable.

AGREED UNANIMOUSLY

4.3

DfE Benchmarking Report Card 2021/22

	<p>The Benchmarking Report Card was available to all governors prior to the meeting and is held on the Google Drive which highlights the school's spending compared with a small number of schools that share similar characteristics. The report card draws on published spending and staffing data from 2021-22 for local authority-maintained schools.</p> <p>Governors reviewed the highlighted main differences: Teaching and Admin Staff costs, Pupil Teacher Ratio, Premises and ICT costs.</p>	
5	<p>AOB - ntr AMS thanked Susan Solly, Simon Lennon and Neville Conn for their well prepared reports and explanations. Also to Kay Towler for stepping in to Clerk this evening's extraordinary FGB to ratify budget in time for BCP council submission deadline.</p> <p>Significant Dates: Governors information Evening - 25th May 2023 F&R Committee - 12th June 2023 School Development and Standards Committee - 26th June 2023 FGB - 10th July 2023</p>	

Meeting closed at 19:13