



**CORPUS CHRISTI CATHOLIC VA PRIMARY SCHOOL
THE GOVERNING BODY
Chair: Anna Murphy-Sullivan**

Minutes of School Full Governing Body Meeting
Monday 25th April 2022 - 6.30pm

Present:

Anna Murphy-Sullivan	AMS	Foundation Governor
Neville Conn	NC	Foundation Governor
Simon Lennon	SL	Headteacher
Nicholas Mavengere	NM	Foundation Governor
Kevin Ward	KW	Parent Governor
Ade Bamgboye	AB	LA Governor
Rachael Cox	RC	Parent Governor
Jenna Lucas	JL	Staff Governor
Father Adrian Howell	FAH	Foundation Governor

In attendance:

Eithne Boyce, Acting Deputy Head	EB
Susan Solly	SS
Sonia Lomax, Clerk	Clerk

Item		Action
1.0	Welcome & prayers. SL led the prayers.	
2.0	Apologies Sister Margaret Scott	

3.0	<p>Pecuniary Interests No updates to the existing record were required.</p>	
4.0	<p>Budget Approval</p>	
4.1	<p><u>DfE Benchmarking Report Card 2020/21</u> SS presented the DfE benchmarking report card for 2020/21. This compares the CCCP school spend compared with 6 other similar schools. Governors reviewed the pie charts comparing CCCP with Foxhills Junior School (the closest similar school based on free school meals and SEN rates) and noted that the spend is broadly similar in most areas. Governors noted that the CCCP spend on support staff is higher, but there were no supply staff costs.</p> <p>4.2 <u>Year end 2021/22</u> SS confirmed that the year end had been completed, balanced and returned to BCP Council. SS shared details of significantly over and underspent budget headings & changes to income. Governors noted that a number of budgets were underspent due to the pandemic. SS finally reported a £226.6k carry forward for this year. £55k of this is already committed & the remaining £172k is within the 8% allowed.</p> <p>4.3 <u>2022/23 budget</u> SS presented the 22/23 budget.</p> <p>SS reported an increase of £48k in the total school block allocation for this year and explained that this is primarily based on the number of children on the roll last October. Governors noted that children starting or leaving since that date do not affect the budget.</p> <p>SS then presented the CFR budget summary for the next 3 years. SS pointed out that in 2022/23 expenditure exceeds income, but this is covered by the carry forward. Governors noted that the current figures project a negative budget in 2024/25, although it is likely that changes to staffing over the period will negate this. Governors reviewed the salary costs to revenue. SS explained that she had been asked by BCP Council to add 3.1% to staffing costs, 80% to electricity costs, 20% to gas costs and 5% to all other budgets.</p> <p>AMS thanked SS and her team for the excellent work with preparing the budgets for approval. AMS thanked NC for his conscientious and diligent approach in his role as Chair of Finance and Resources. AMS noted that all the skills and effective financial management enables the school to continue to develop.</p> <p>DECISION - Governors agreed unanimously to ratify the 2021/22 year end and the 3 year budget. AMS to sign & SS to submit to BCP.</p>	

5.0	Policies	
	<p><u>Teaching and Learning</u> At the last FGB, Governors had asked EB to add CPD into the Teaching and Learning Policy.</p> <p>EB presented the revised policy. Governors reviewed and discussed the proposed changes. Governors discussed how to record CPD applications and the requirement for formal documentation to show equity. EB to add a CPD request form as an Appendix.</p> <p><i>GOV Q. (AB) How do you ensure that no-one misses out on CPD?</i> There is a CPD log and CPD is discussed at appraisals. Teachers are responsible for their own ongoing training.</p> <p>DECISION - Ratified by Governors once the form has been added.</p>	
6.0	AOB	
	<ul style="list-style-type: none"> ● Governors congratulated EB on completing the National Professional Qualification for Headship (NPQH) training. ● Governors reviewed the Link Governors spreadsheet (Papers for pending meetings>SIPS). AMS explained that the purpose of a Link Governor is to increase insight and understanding of the area and not inspection. ● AMS reported on recruitment that is currently taking place in school - Caretakers, Teachers and Assistant Head (job share). 	
6.0	Date of next meeting – 11th July 2022.	
	Meeting Closed – 7.25pm.	

Approved

Date
