



Timetable for Admission Appeals 2024
Corpus Christi Catholic Primary School

The timetable for appeals for September 2024 is as follows:

Offer letter posted to parents/carers on National Offer Day by Local Authority:	16 April 2024
Deadline for acceptance of offer by Parent/carers:	1 May 2024
Deadline for lodging an on-time Admission appeal:	14 May 2024
Appeal Hearing Dates:	By 16th July 2024

GENERAL

- Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.
- Appeal Application Forms may be downloaded from our website. Alternatively, a paper copy may be obtained from the school office.
- You will receive at least 10 school days' notice of your appeal hearing date. School days do not include school holidays, inset days, bank holidays or weekends.
- Appeals are heard during the daytime on school days. Venue for appeals will be confirmed. Where there are multiple appeals for places, the hearings may take place over several days.
- The school's case will be made available to parents and Panel members at least 5 school days before the start of the appeal hearing. The applicant's case should be submitted to the clerk for distribution to the panel within that timeframe also. Any additional evidence received after this date might not be considered at the appeal hearing. The Appeal Panel will look at its significance and the effect of a possible need to adjourn the hearing before deciding on it.
- Following the hearing, decision letters will be sent, where possible, within 5 school days of the end of the hearing. During busy periods, such as main entry, full decision letters may take longer than this, so the Appeals Clerk will send a brief decision summary email in the interim.
- Appeal hearings for in-year places will be heard within 30 school days of the appeal being lodged.